 AACC

**ACS Abstract Submission Procedure and Disclosures of Relevant Financial Relationships for College of American Pathologists CME and AACC ACCENT CE**

**Faculty / Author / Contributor**

**Association of Clinical Scientists (ACS) Annual Meeting April 2-4, 2024**

**Deadline for Abstract Submission: Friday, January 26, 2024**

Thank you for your interest in submitting an abstract for the ACS Annual Meeting. ACS, AACC, and CAP are working together to ensure that the ACS Annual Meeting continues to provide the best outcomes for participants and their clinical activities. In order to be considered for either ACCENT or AMA PRA Category 1 CME credit for your session, this application must be submitted as a whole, i.e., completed according to the abstract design instructions in Part A and with **both** disclosure forms (ACCENT and CAP) filled out and signed for thesubmitting author and all co-authors, listing all requested information. Incomplete submissions will not be considered for presentation. E-mail the completed forms to Jonathan Hoyne ([Hoyne.jonathan@mayo.edu](mailto:Hoyne.jonathan@mayo.edu)). NOTE: The email subject line should say **2024 ACS Abstract Submission.**

**Part A. Abstract Design**

**Contents**

1. The abstract should not exceed 300 words.
2. The title should (i) precisely delineate the subject matter; (ii) not exceed 12 words, and (iii) not use proprietary names. The first word of the title is capitalized. No other words are capitalized except proper names.
3. The authors’ names should be stated as a group, with given names first, followed by surnames. Academic degrees should not be used. The institution and city where the work was done should be stated; departments should not be listed.
4. The introductory sentence(s) should state the objectives and scope of the presentation.
5. The next sentences should describe the design of the study and mention salient test materials, subjects, and procedures. Uncommon abbreviations should be explained.
6. The body of the abstract should present the results and their statistical significance.
7. The final sentence(s) should state the conclusions and their implications. Uninformative sentences (eg, “the work will be discussed”) should not be included.
8. The abstract must state three CE/CME learning objectives of the presentation by completing the following sentence: “Upon completion of this activity, participants should be able to…” Submissions lacking objectives will be considered incomplete.

Learning objectivesare best developed using active verbs to describe what participants will know or be able to do as a result of the session, in terms of cognitive skills related to their professional practice in laboratory medicine, such as

a) define, describe, identify, recognize

b) associate, classify, differentiate

c) calculate, practice, predict, utilize, implement

d) compare, diagnose, examine, measure

e) design, manage, organize, plan

f) determine, evaluate, recommend, select

**Presenting Author Information**

**Full Name: Email:**

**Web Page with speaker biography, if available (for publicity):**

**Date of Birth (for consideration for awards or travel grants):**

**□** I am age 45 or younger and wish to be considered for the Young Clinical Scientist Award or ACS travel grants (see website for details http://clinicalscience.org/awards.html#AnnualMeetingTravelGrants)

This abstract is submitted for (please check one box): **□** Oral presentation only, **□** Poster only, **□** Either oral or poster

**Abstract Format**

1. The abstract consists of three paragraphs; the first gives the title, author(s), and affiliation(s); the second contains the text; the third states the ACCENT/CME Learning Objectives.
2. The abstract should be prepared using Microsoft Word.
3. The font should be “Times,” the font size should be 12 point; left alignment should be used without justifying the right margin; default settings should be used for line spacing; indents and tabs should not be used. Do not use bold type; use italics only for genus and species.
4. The abstract should not contain tables.

**Insert Abstract Here:**